



**CHHATTISGARH STATE MINOR FOREST PRODUCE  
(TRADING & DEVELOPMENT) CO-OP. FEDERATION LIMITED**

" Van Dhan Bhawan " Sector -24, Nava Raipur Atal Nagar (Chhattisgarh)

Pin code – 492001, Phone: (0771) 2513100 to 2513110

E-mail: mfpfed.cg@nic.in

Website: www.cgmpfed.org

**Notification No. Fed/Processing Machines/2022/I**

**Dated : 21/04/2022**

**TENDER NOTICE FOR E-PROCUREMENT OF PROCESSING MACHINES FOR MFP BASED  
PROCESSING UNITS**

1. Online Tender on e-Procurement Portal <https://cgmpfedtenders.abcprocure.com> as in Annexure – I (Technical Tender) and Annexure - II (Financial Tender) are invited from eligible tenderers for the supply, installation, and hands-on training of machines required for MFP based processing units as per specification given in Section 1 by Chhattisgarh State Minor Forest Produce (Trading & Development) Cooperative Federation Limited.
2. Tender notice along with **Section 1, Annexure-I, II, III, IV and V** giving detailed specification / delivery schedule etc, can be seen and downloaded from Federation's website [www.cgmpfed.org](http://www.cgmpfed.org) and e-Procurement portal <https://cgmpfedtenders.abcprocure.com> only.
3. (i) Tenders are to be submitted only online in the prescribed Tender Forms only for Technical Tender (Annexure – I) and Financial Tender (Annexure - II).  
  
(ii) The tenderer will propose in Financial Tender the **rate (inclusive of Basic Rate, G.S.T and Other Taxes if any should be mentioned)** F.O.R destination including all taxes i.e., Machines and Services Tax and surcharge and the Local Bodies Taxes if any on F.O.R destination basis. (Delivery locations (Destination) of all the items as mentioned in clause 4 below is provided in Annexure III.)

**4. The requirement details for Processing Machines are as follows:**

| Item | Particular*                                | Units required | EMD (In INR) |
|------|--|----------------|--------------|
| 1    | Gas based Drum Roasting/ coating machine   | 1              | 25,000       |
| 2    | Cabinet dryer                              | 1              |              |
| 3    | LPG based Boiler kettle                    | 1              |              |
| 4    | Automatic Packing machine                  | 1              |              |
| 5    | Pulper                                     | 1              |              |
| 6    | Homogenizer                                | 1              |              |
| 7    | Steam Jacketed kettle                      | 1              |              |
| 8    | Stainless Steel storage tank with agitator | 1              |              |
| 9    | Bubble washer with nozzle                  | 1              |              |
| 10   | Cabinet tray dryer with SS trays           | 1              |              |
|      |  | 10 Machines    |              |

**\*Technical specifications about the products are mentioned in Section 1**

5. The Tenderer shall submit online Technical and Financial Tender in separate Technical Tender Envelope and Financial Tender Envelope respectively mentioned in **Annexure - IV**.

6. The tenderer should upload certified photocopies of all the documents required in this tender notice. The tender shall be accepted up to 15.00 hrs. on 09.05.2022 and Tender shall be opened online in this office only at 15.10 hrs. on 09.05.2022 even if it is a public holiday by the duly constituted Committee.
7. Decision of the Managing Director of the Federation to declare any of the tenderer to have or have not qualified in Technical Tender shall be final and binding on the tenderer. Intimation of decision of the competent authority shall be conveyed to the tenderers.
8. Financial Tender of only those tenderers who qualify in the pre-qualification shall be opened.
9. Earnest Money Deposit (EMD): The tenderer will have to make the online payment of EMD as shown in Clause 4 of the tender document. EMD amount as shown in Clause 4 of the Tender document will have to be deposited by the tenderer irrespective of the number of machines for which the tenderer is applying the tender for, the tenderer is free for apply for one, many or all the machines given in the Clause 4 of the tender document. The tender/s will summarily be rejected if there is any discrepancy in the amount of EMD that is required to be deposited. EMD has to be deposited through payment gateway service provider in any of the following ways -
  - A. **Credit Card / Debit Card (VISA / Master / Maestro Cards)** - The tenderer after selecting the option of the Credit Card / Debit Card (VISA / Master / Maestro Cards) make the online payment, as per the instructions of payment mentioned in the payment gateway.
  - B. **Net Banking** - Tenderer can make the payment only from the bank account in having net banking facility. The list of banks for net banking will appear in the payment gateway and tenderer should select his bank from that list and make the payment as per the instructions given in the payment gateway.
  - C. **RTGS / NEFT** - The tenderer can make the payment as per the instructions of clause 2.2 of enclosed **Annexure - IV**.

The E.M.D. of unsuccessful tenderers will be returned online only in the Bank Account mentioned in the point no. 13 of Form No. 1 **Annexure – I** only. No interest on E.M.D. will be paid in any circumstances.

10. The rate offered by the tenderer in the Financial Tender will be valid up to forty-five days from the date of opening of the Financial Tender but not later than 75 days of opening of the Technical Tender.
11. Rate should be clearly mentioned in the Financial Tender in figures only. The tenderer can tender for the item category mentioned in clause 4 of this tender notice and pay the EMD accordingly.

## **12. Eligibility Criteria**

- i. The tenderer should be a Manufacturer of machines to be supplied or a Registered firm.
- ii. The tenderer shall have minimum Annual Turnover of INR 3 lakhs (three lakhs) in anyone (1) of the past three (3) years (i.e., FY 2018-19, 2019-20, 2020-21) preceding the Tender Due Date
- iii. The tenderer must have latest GST/VAT/Sales Tax Clearance certificate along with copy of Registration certificate under Sales Tax.
- iv. The tender from principal firm and authorized agent/dealer will not be accepted together.
- v. The tenderer must submit the blacklisting certificate indicated that their firm is not blacklisted from any Government Organization.
- vi. As per section 139A of the Income Tax Act, 1961, enclosing of scanned copy of PAN card is compulsory for the tenderer.
- vii. Enclosing of Scanned copy of Aadhaar Card issued by Unique Identification Authority of India. (UIDAI) is compulsory. Scanned copy of Aadhaar Card of Managing Director of the Company and in case of Partnership firm Aadhaar Card of at least two of Partners required, in case of Hindu Undivided Family (HUF) Aadhaar Card of Karta and one adult family member is to be enclosed.

## **13. Person Authorised to Submit Tender**

- i. Person or persons signing the tender form shall state in what capacity he or she or they are signing the tender form e.g. as sole proprietor of the firm concerned or as Managing Director or Director or Secretary of Limited Company. In the case of partnership firm, the names of all the partners should be recorded and the tender form should be signed by all the partners or their duly constituted attorney having authority to bind all partners in all matters pertaining to the contract as recorded in the power of attorney or in the partnership deed. True copy of the Registered "Partnership Deed" should be uploaded along with the tender form failing which the tender shall be liable to be rejected. It shall be obligatory on the part of every partner of the firm, which enters into agreement to fulfil the terms and conditions of the agreement during the currency of the contract thereof, notwithstanding the dissolution of the partnership in the meantime, In the case of a limited company, the tender form shall be signed by a person empowered to do so by the company, copy of Certificate of incorporation of the company and the letter authorizing the person signing the tender documents shall be uploaded to the tender form failing which the tender shall be liable to be rejected. In the case of Hindu undivided family, the names of the family members should be uploaded with the tender form and 'Karta' who can bind the family should sign the tender form.
- ii. The person signing the tender form on behalf of another or on behalf of a Firm shall enclose with the tender form power of attorney or deed duly executed in his favour or the partnership deed giving him such power showing that, he has the authority to bind such other person or the firm, as the case may be in all matters pertaining to the contract. If the person so signing the tender form fails to upload the said power of attorney or partnership deed, his tender shall be liable for summary rejection. The power of attorney should be signed by all the partners in the case of partnership concerns, by the proprietor in case of a proprietary concern and by the person who by

his signature can bind company in the case of limited company. In the case of Hindu undivided family, the power of attorney should be signed by the 'Karta' who by his signature can bind the family.

14. The tenders submitted online should be signed electronically with a Digital Certificate to establish the identity of the tenderer tendering online. The tenderer can obtain the Digital Signature Certificate as per the instructions of step 1 of clause 1 of enclosed Annexure - IV.
15. In order to participate in the tender, the tenderer is required to get registered on the e-Procurement portal (<https://cgmfpfedtenders.abcprocure.com>). Only after online registration of the tenderer, the tenderer shall be allowed to participate in the tenders floated by the C.G.M.F.P Federation using the e-Procurement System. After obtaining the Digital Certificate as mentioned in above S.No. 14 and successfully installed on their system, the tenderer has to be online registered through "New Tenderer Registration" page of the e-Procurement portal (<https://cgmfpfedtenders.abcprocure.com>) and mapped their Digital Certificate.
16. The Instructions for submission of online tender (Annexure - IV) for tenderers to submit the online tenders will be available on e-Procurement portal <https://cgmfpfedtenders.abcprocure.com> and the online tender can be submitted as per time and date mentioned in time schedule (Annexure - V).
17. The tenderers will have to submit (Upload Scan Copies / fill) his / her offer / credentials online as required in the tender in the online templates in relevant envelopes.
18. The tenderers may refer User Manual for tenderers available online to perform their online activities. (Annexure IV)
19. The Managing Director, Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited reserves the right to accept / reject any or all the tenders without specifying any reason thereof. He may relax any tender condition.
20. Conditional offer other than on our terms and conditions shall not be accepted.
21. SUPPLIERS WHO MAY NOT BE IN A POSITION TO MAKE TIMELY SUPPLIES OF QUALITY MACHINES ACCORDING TO TENDER SPECIFICATION AND GOOD FINISH SHOULD NOT TENDER.
22. Tenderers who are selected after opening of the financial tender have to supply the equipment/ items/ machines within 15 days of release of sanction letter.
23. For the interpretation of the tender conditions, the decision of the Managing Director of Chhattisgarh State M.F.P Federation will be final. In case of any clarification, the tenderer may contact the Managing Director, Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited, Raipur.
24. All the terms & conditions of this tender notice will be binding on the supplier / tenderer.

25. The amendments in this tender notice are possible. The amendments will be available on Federation's website [www.cgmpfed.org](http://www.cgmpfed.org) and e-Procurement portal <https://cgmpfedtenders.abcprocure.com>. only. The tenderer should regularly view the above website and portal till the opening of financial tender so that he can take the appropriate action according to the amendments.
26. The online e-tender notification is already available on the Federation's website [www.cgmpfed.org](http://www.cgmpfed.org) and e-Procurement portal <https://cgmpfedtenders.abcprocure.com>. Only the entities registered with service provider e-Procurement Technologies Ltd (abcProcure) can tender in the tender.

MANAGING DIRECTOR  
CG State MFP (T& D) Co-op  
Federation Ltd. Raipur.

## Section 1

### Item 1 - Technical Specification of Gas based Drum Roasting/ coating machine

|                    |                        |
|--------------------|------------------------|
| Capacity           | 50-60 kg/h             |
| Usage/Application  | Commercial             |
| Power Consumption  | 3 KW                   |
| Fuel               | LPG                    |
| Machine Type       | Semi - Automatic       |
| Material           | Stainless Steel        |
| Voltage            | 420                    |
| Automation Grade   | Semi - Automatic       |
| Power Supply       | 3 phase / Single phase |
| Material Grade     | SS 304                 |
| <b>Requirement</b> | <b>1 Unit</b>          |

### Item 2 - Cabinet dryer

|                      |  |
|----------------------|--|
| Temperature Range    | Ambient to 250 °C.   |
| Controlling          | Microprocessor based digital controlling.  |
| Construction         | Interior constructed in S.S 304 exterior made of aluminium.  |
| Dryer Chamber        | Vapour Extraction system & Heating Arrangement.  |
| Tray                 | 24 nos. Stainless Steel 304. Standard Tray size 16"x 32"x 1.5"   |
| Air circulation      | Triple walled back of unit is fitted with circulation fans for maintaining temperature uniformly throughout the ovens. |
| Temperature accuracy | ± 1 °C.  |
| Timer                | Automatic  |
| <b>Requirement</b>   | <b>1 Unit</b>  |

### Item 3 – LPG based Boiler kettle

|                    |                        |
|--------------------|------------------------|
| Capacity           | 50-60 kg/h TILTABLE    |
| Usage/Application  | Commercial             |
| Power Consumption  | 3 KW                   |
| Fuel               | LPG                    |
| Machine Type Semi  | Automatic              |
| Material           | Stainless Steel        |
| Voltage            | 420                    |
| Automation Grade   | Semi- Automatic        |
| Power Supply       | 3 phase / Single phase |
| Material Grade     | SS 304                 |
| <b>Requirement</b> | <b>1 Unit</b>          |

### Item 4 – Automatic Packing machine

|                       |                          |
|-----------------------|--------------------------|
| Packing range         | 200 g to 1 kg            |
| Film thickness        | 60-100 microns           |
| Film material         | Any laminated films      |
| Sealer heating system | Continuous               |
| Filling accuracy      | +or- 1%                  |
| Pouch style           | Center seal pillow pouch |
| Nitrogen flush        | Yes                      |
| <b>Requirement</b>    | <b>1 Unit</b>            |

## Item 5– Pulper

|                              |                         |
|------------------------------|-------------------------|
| Size of machine (Weight)     | 50 X 24 X 34 (130 kg)   |
| Motor/power supply           | 2 HP (1.5 kW)           |
| Usage/Application            | Commercial              |
| Production Capacity per Hour | 400-500 kg/h            |
| Material                     | Stainless Steel 304     |
| Certifications               | ISO 9001-2008 Certified |
| <b>Requirement</b>           | <b>1 Unit</b>           |

## Item 6– Homogenizer

|                     |                         |
|---------------------|-------------------------|
| Capacity            | 100-1000 litres/hour    |
| Pressure            | >250 Bar                |
| Design Type         | Standard, Customized    |
| Voltage             | 230/415V                |
| Phase               | 3                       |
| Automation Grade    | Manual                  |
| Number of Piston    | 3Nos                    |
| Application         | Food Processing         |
| Tool Kit            | 1 SET                   |
| Oil Window          | Yes                     |
| Cross Head          | 3Nos                    |
| Crank Shaft Bearing | 2 No's                  |
| Motor Starter       | Yes                     |
| MOC of Liquid End   | SS-304                  |
| Certifications      | ISO 9001-2008 Certified |
| <b>Requirement</b>  | <b>1 Unit</b>           |



### Item 7– Steam Jacketed kettle

|                       |                                    |
|-----------------------|------------------------------------|
| Capacity              | Up to 500 kg/h                     |
| Voltage               | 210 V                              |
| Material              | Stainless Steel 304, Mirror finish |
| Frequency             | 50 - 60 Hz                         |
| Phase                 | Three Phase                        |
| Power Supply          | Electric                           |
| Operation temperature | Approx. 120 °C                     |
| Knob                  | set cook-temp thermostat           |
| Certifications        | ISO 9001-2008 Certified            |
| <b>Requirement</b>    | <b>1 Unit</b>                      |

### Item 8– Stainless Steel storage tank with agitator

|                    |                         |
|--------------------|-------------------------|
| Storage Material   | Juice/Paste             |
| Usage/Application  | Industrial              |
| Material           | Stainless Steel         |
| Storage Capacity   | 2000 L                  |
| Power              | 7 HP                    |
| Pressure           | 5 bars                  |
| Shape              | Round                   |
| Thickness          | 3 mm sheet              |
| Voltage            | 440 V                   |
| Certifications     | ISO 9001-2008 Certified |
| <b>Requirement</b> | <b>1 Unit</b>           |

### Item 9– Bubble washer with nozzle

|                               |   |
|-------------------------------|---|
| Water tank and elevator frame | 1.5mm stainless steel folding plate   |
| Transmission shafts           | 1Cr13 high quality stainless steel  |
| Special design of surfing     | Bubbling guarantee thorough cleaning and pose less damage to fruits as well |
| Production Capacity           | 5-10 t/h  |
| Power of Elevating Device     | 2.2 kw  |
| Elevating Angle               | 30 °C   |
|                               | Circulating water pump, High pressure flowing water for washing fruits      |
| Voltage                       | 380 v / 220 v   |
| Certifications                | ISO 9001-2008 Certified   |
| <b>Requirement</b>            | <b>1 Unit</b>   |

### Item 10 - Cabinet dryer

|                      |  |
|----------------------|--|
| Temperature Range    | Ambient to 250 °C.   |
| Controlling          | Microprocessor based digital controlling.  |
| Construction         | Interior constructed in S.S 304 exterior made of aluminium. Dryer Chamber with Vapour Extraction system & Heating Arrangement. |
| Tray                 | 24 nos. Stainless Steel 304. Standard Tray size 16"x 32"x 1.5"   |
| Tray thickness       | 2mm  |
| Air circulation      | Triple walled back of unit is fitted with circulation fans for maintaining temperature uniformly throughout the ovens.         |
| Temperature accuracy | ± 1 °C.  |
| Timer                | Automatic  |
| Certifications       | ISO 9001-2008 Certified  |
| <b>Requirement</b>   | <b>1 Unit</b>  |

# TENDER FORM (Technical Tender)

CHHATTISGARH STATE MINOR FOREST PRODUCE (T&D) CO-OP. FED. LTD.

"VAN DHAN BHAWAN " SEC-24, NAVA RAIPUR ATAL NAGAR, PIN CODE -492001  
(C.G)

## ANNEXURE – I (Form No. 1)

**Subject:-** Technical tender for supply and installation of machines mentioned in clause 4 as per enclosed specifications in Section 1 in tender notice for Chhattisgarh for the Season 2022.

|  |   |  |   |
|--|---|--|---|
| 1. Tender Notification Number              |   | <b>Fed/Processing Machines/2022/I</b>  |   |
| 2. Date of opening of Tender<br>09.05.2022 |   | Round 1:<br><br>Round 2: 20.05.2022<br>Round 3: 31.05.2022                               |   |
| 1.   | Status of Tenderer (Select)                                   | Drop Down Menu (INDIVIDUAL, PROPRIETORSHIP FIRM, PARTNERSHIP FIRM, COMPANY, HUF, OTHERS) |   |
| 2.   | (a)   | Proprietor's Name (In case of Proprietorship Firm) / Name of Karta (In case of H)        |   |
|  | (b)   | Father's Name / Husband's Name   |   |
| 3.   | <b>Address for Correspondence</b>                             |  |   |
|  | (a)   | House No.  |   |
|  | (b)   | Street / Location  |   |
|  | (c)   | Area / Landmark  |   |
|  | (d)   | City   |   |
|  | (e)   | District Name  |   |
|  | (f)   | State  | Selection from Drop down menu (List provided by Federation) |
|  | (g)   | Pin Code   |   |
| 4.   | Contact No. 1 (Provide STD Code also in case of Landline No.) |  |   |
| 5.   | Alternate Contact Nos. (Mobile No.)                           |  |   |
|  | (a)   | Contact No. 2  |   |
|  | (b)   | Contact No. 3  |   |
| 6.   | Fax No. (Provide STD Code also)                               |  |   |

| 7.             | Alternate E-mail Id   | Should be valid E-mail Id  |                 |         |  |         |  |         |  |  |
|----------------|---|--|-----------------|---------|--|---------|--|---------|--|--|
| 8.             | Income Tax P.A.N. ( <b>Scanned Copy to be Uploaded</b> )  |  |                 |         |  |         |  |         |  |  |
| 9.             | Machines and Services Tax Identification Number (GSTIN) ( <b>Scanned Copy of certificate of <u>Machines and Services Tax Identification Number to be Uploaded</u></b> )   |  |                 |         |  |         |  |         |  |  |
| 10.            | Financial capacity i.e., turnover of the tenderer for the last three years. i.e., 2018-19, 2019-20 & 2020 - 21 as per Turnover Certificate<br>(Condition 12 (ii) of the tender notice) ( <b>Scanned Copy to be Uploaded</b> )               |  |                 |         |  |         |  |         |  |  |
|                | <table border="1"> <thead> <tr> <th>Financial Year</th> <th>Turnover in Rs.</th> </tr> </thead> <tbody> <tr> <td>2018-19</td> <td></td> </tr> <tr> <td>2019-20</td> <td></td> </tr> <tr> <td>2020-21</td> <td></td> </tr> </tbody> </table> | Financial Year   | Turnover in Rs. | 2018-19 |  | 2019-20 |  | 2020-21 |  |  |
| Financial Year | Turnover in Rs.   |  |                 |         |  |         |  |         |  |  |
| 2018-19        |   |  |                 |         |  |         |  |         |  |  |
| 2019-20        |   |  |                 |         |  |         |  |         |  |  |
| 2020-21        |   |  |                 |         |  |         |  |         |  |  |
| 11.            | Registered Address of the office of the tenderer & Locations of the manufacturing unit(s) of Processing Machines in the proprietorship of the tenderer. (Condition 12 (i) of the tender notice)   |  |                 |         |  |         |  |         |  |  |
|                | (a) Registered Address of the office of the tenderer  |  |                 |         |  |         |  |         |  |  |
|                | (b) Complete addresses of all the manufacturing units (if Applicable) of the Processing Machines  |  |                 |         |  |         |  |         |  |  |
| 12.            | <b>Tenderer's Bank Details for Transactions by Federation</b>   |  |                 |         |  |         |  |         |  |  |
|                | (a) Type of Account   | Drop Down Menu (Saving Bank A/c / Current A/c / Cash Credit A/c / Overdraft A/c) |                 |         |  |         |  |         |  |  |
|                | (b) Account Number  |  |                 |         |  |         |  |         |  |  |
|                | (c) Name of Bank and Branch   |  |                 |         |  |         |  |         |  |  |
|                | (d) IFSC Code   |  |                 |         |  |         |  |         |  |  |

|            |  |  |  |   |                            |  |
|------------|--|--|--|---|----------------------------|--|
| <b>13.</b> | <b>Documents to support the tenderer being Manufacturer/ Registered Firm (Scanned copies of document must be uploaded) (Condition 12 (i) of the tender notice)</b> |  |  |   |                            |  |
|            | <b>S.No.</b>   | <b>Mention whether tenderer is Manufacturer/ Registered Firm</b> | <b>Details of relevant supporting document for below</b> | <b>Scanned Copy of Document enclosed (Yes / No)</b> | <b>Document Issue Date</b> | <b>Production Capacity (If Applicable)</b> |
|            | 1.   |  |  |   |                            |  |
| <b>14.</b> | Name of the person signing the tender  |  |  |   |                            |  |
| <b>15.</b> | Capacity in which the person is signing the tender<br>(Condition 13 (i) of the tender notice)  |  |  |   |                            |  |

**I / We hereby submit Technical Tender for supply and installation of machines required for MFP based Processing Units as per terms & conditions of the above-mentioned notification of Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited, Raipur which are acceptable to me / us. I / We are aware that while evaluating the tender, if any, of the items mentioned above is not found meeting the requirement of the tender notice, the tender will not be accepted.**

## E.M.D. Details

### (Form No. 2)

Total EMD for the Item (s) as per clause 4 of tender notice.

|   |  |           |
|---|--|-----------|
| 1 | EMD for the Tender   | Rs. 25000 |
|   | Supply and installation of Machines required for MFP based processing units as per clause 4 of the tender notice |           |

# Acceptance of Undertaking

## (Form No. 3)

|    |   |
|----|---|
| 1. | I / We undertake to abide by the terms & conditions of tender notice along with Annexures.  |
| 2. | I / We undertake to make the entire supply as per delivery schedule of tender notice.   |
| 3. | I / We undertake to make the supplies and installations in District union location as per the requirement of MFP Federation as per the Technical specifications provided in Section 1 of the tender document. |
| 4. | In the event of tender being accepted, we agree to furnish balance Security Deposit within twelve days of dispatch of acceptance of the tender / offer.   |
| 5. | I / we am / are not blacklisted or otherwise debarred from tendering / supplying from any State or Central Govt. Department / Agency / Undertaking.   |

## **Documents to be uploaded (Form No. 4)**

|            |   |
|------------|---|
| <b>1.</b>  | Scanned copy of PAN Card (Mandatory)  |
| <b>2.</b>  | Scanned copy of Aadhaar Card of Managing Director of the Company and in case of Partnership firm Aadhaar Card of at least two of Partners required, in case of Hindu Undivided Family (HUF) Aadhaar Card of Karta and one adult family member is to be enclosed (Mandatory) |
| <b>3.</b>  | Scanned copy of certificate of Machines and Services Tax Identification Number (GSTIN) (Mandatory)  |
| <b>4.</b>  | Scanned copy of Partnership Deed (if applicable)  |
| <b>5.</b>  | Scanned copy of Certificate of Company Incorporation and List of Latest Directors of Company (if applicable)  |
| <b>6.</b>  | Scanned copy of Power of Attorney (if applicable)   |
| <b>7.</b>  | Scanned copy of list of family members in case of H.U.F.  |
| <b>8.</b>  | Scanned copy of the relevant documents to support the tenderer being Manufacturer of machines to be provided to the Federation or Registered Firm (Condition 12 (i) of the tender notice)   |
| <b>9.</b>  | Turnover Certificate of the tenderer for the year 2018-19, 2019-20, 2020-21 which satisfies the condition as per clause 12 (ii)   |
| <b>10.</b> | Any other relevant Document   |



# TENDER FORM (Financial Tender)

CHHATTISGARH STATE MINOR FOREST PRODUCE (T&D) CO-OP. FED. LTD.

"VAN DHAN BHAWAN " SEC-24, NAVA RAIPUR ATAL NAGAR, PIN CODE -492001  
(C.G)

## ANNEXURE – II (Form No. 1)

|                               |  |  |                           |                     |             |   |                             |
|-------------------------------|--|--|---------------------------|---------------------|-------------|---|-----------------------------|
| 1. Tender Notification Number | <b>Fed/Processing Machines/2022/I</b>  |  |                           |                     |             |   |                             |
| 2. Date of opening of Tender  | Round 1: 09.05.2022<br>Round 2: 20.05.2022<br>Round 3: 31.05.2022  |  |                           |                     |             |   |                             |
| 1.                            | I / We submit Financial tender for the supply / installation of Machines required for MFP based processing units as per terms & conditions of tender notice of Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited, Raipur which are acceptable to me/us.<br><br><b>RATE QUOTED ARE INCLUSIVE OF MACHINES AND SERVICES TAX (GST) INCLUDING LOCAL BODIES TAXES (IF APPLICABLE FROM THE POINT OF DESPATCH, INSURANCE, FREIGHT FROM DESPATCHING POINT TO SPECIFIED DESTINATION IN CHHATTISGARH AND ANY OTHERS) FOR DELIVERY AT ANY DESTINATION IN CHHATTISGARH.</b> |  |                           |                     |             |   |                             |
|                               | <b>Item</b>  | <b>Description of Machines</b>           | <b>Specifications</b>     | <b>Required Qty</b> | <b>Unit</b> | <b>Unit cost (inclusive of all taxes and FOR) (in INR))</b> | <b>Total Value (in INR)</b> |
|                               | 1  | Gas based Drum Roasting/ coating machine | As mentioned in Section 1 | 1                   | Per unit    |   |                             |
|                               | 2  | Cabinet dryer                            |                           | 1                   | Per unit    |   |                             |
|                               | 3  | LPG based Boiler kettle                  |                           | 1                   | Per unit    |   |                             |
|                               | 4  | Automatic Packing machine                |                           | 1                   | Per unit    |   |                             |
|                               | 5  | Pulper                                   |                           | 1                   | Per unit    |   |                             |
|                               | 6  | Homogenizer                              |                           | 1                   | Per unit    |   |                             |
|                               | 7  | Steam Jacketed kettle                    |                           | 1                   | Per unit    |   |                             |

|           |   |  |  |   |          |  |  |
|-----------|---|--|--|---|----------|--|--|
|           | 8   | Stainless Steel storage tank with agitator |  | 1 | Per unit |  |  |
|           | 9   | Bubble washer with nozzle                  |  | 1 | Per unit |  |  |
|           | 10  | Cabinet tray dryer with SS trays           |  | 1 | Per unit |  |  |
| <b>2.</b> | Name of the person signing the tender   |  |  |   |          |  |  |
| <b>3.</b> | Capacity in which the person is signing the tender<br>(Condition 13 (i) of the tender notice) |  |  |   |          |  |  |

**I / We hereby submit Financial tender for supply / installation of Machines required for MFP based processing units as per terms & conditions of the above-mentioned notification of Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited., Raipur which are acceptable to me / us. I / We are aware that while evaluating the tender, if any, of the items mentioned above is not found meeting the requirement of the tender notice, the tender will not be accepted.**

## **Acceptance of Undertaking**

### **(Form No. 2)**

|           |  |
|-----------|--|
| <b>1.</b> | I / We undertake to abide by the terms & conditions of tender notice along with Annexures.   |
| <b>2.</b> | I / We undertake to supply the required machines as per the specifications provided Section 1 of the Tender document                                       |
| <b>3.</b> | The proposed rates are valid up to 45 days from the date of opening of Financial Tender but not later than 75 days of the opening of the Technical Tender. |

## **ANNEXURE - III**

**CHHATTISGARH STATE MINOR FOREST PRODUCE (T&D) CO-OP. FED. LTD. "VAN  
DHAN BHAWAN " SEC-24, NAVA RAIPUR ATAL NAGAR,**

**PIN – 492001, Phone: 0771-2513100 to 2513110**

**E-Mail : mfpfed.cg@nic.in**

**Website : www.cgmfpfed.org**

**Notification No. Fed/Processing Machines/2022/I**

**Dated: 21/04/2022**

### **TENDER NOTICE FOR E-PROCUREMENT OF PROCESSING MACHINES FOR MFP BASED PROCESSING UNITS**

1. The supplier / tenderer shall be deemed to have carefully examined the terms and conditions, specifications, etc. of the machines to be supplied. If he has any doubt as to the meaning of any portion of the conditions, specifications he may, refer to the Managing Director, Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd., and get clarification.
2. The supplier / tenderer shall not assign or sub-let his contract or any substantial part thereof to any other agency without the approval of Managing Director, Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd.
3. All the stocks supplied shall be of best quality and conform to the specifications. The decision of the Managing Director, Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd. shall be binding upon the supplier and in case of any article supplied is not being approved, then expenses or loss caused to M.F.P. Federation as a result of rejection or replacement of supplies, shall be entirely to the account of the supplier.
4. The Managing Director, Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd. or his duly authorized representative shall at all reasonable time access and examine the materials and workmanship of the machines.
5. In case machines other than of the approved quality, make or size are supplied, the same shall have to be replaced immediately by the supplier without extra cost. Any expenses or loss caused to M.F.P. Federation on whose behalf purchase has been made, shall be in account of the supplier.
6. The supplier should ensure that the machines are inspected to ascertain the quality material primarily. At the time of loading, the supplier should ensure that the packaging bubble wrap and seals are intact on all the equipment. The machines will be inspected by the person authorized by CGMFPFED at the time of delivery and if the machines are not found in conformity with the given specification / approved quality, make or size as per the Technical specifications provided in Section 1 of the Tender document, the same will be rejected and the supplier shall have to replace the same immediately without any extra cost. Any expenses incurred / loss suffered by CGMFP Federation on this a/c shall be debited to the supplier's a/c.

**CGMFPFED can also conduct a joint inspection if required and in case joint inspection is not carried out along with the surveyor within the given time, it would be presumed that the complaints made by the consignees are quite**

**genuine and loss sustained by the consignees, shall be recovered from the supplier.**

7. The CGMFP has the right to have a demonstration of the equipment/item in his premises. The supplier has to abide by this condition. The demonstration has to be arranged by the supplier at his own cost.
8. The rejected machines must be removed by the supplier from the destination wherever they may be, within fifteen days of the date of inspection. The Purchaser concerned will take care of such materials but in case of delay the purchaser shall not be responsible for any loss, shortage, damage, etc. If the supplier fails to lift the materials within the above prescribed period, extra storage charges will be recovered at the rate of five paise per bag per day.
9. The supplier shall be responsible for the proper standard packing so as to avoid damage under normal conditions of transport by road and shall ensure delivery of the materials in good condition to the consignee at respective centre. In the event of any loss, damage, torn / cut or any shortage found on checking / inspection of the materials by the consignee, the same shall be debited to the supplier's account.
10. The Proposed **rate (inclusive of Basic Rate, G.S.T and Other Taxes if any should be mentioned)** and will be valid up to 45 days from the date of opening of Technical Tender.
11. The Managing Director Chhattisgarh MFP Federation can repudiate the contract of supply at any time, at the risk and cost of the supplier, if the supplies are not made up to satisfaction of CG State MFP (T&D) Co-op. Federation.
12. The successful tenderer will have to submit a Performance security of equivalent to 3% of the Contract /Order value before the issue of award letter valid till 60 days beyond the period of expiry of the Warranty/ Guarantee period in shape of crossed Demand Draft/Pay order/Fixed Deposit Receipt/Bank Guarantee from a commercial bank in favour of the CGMFP Raipur, payable at Raipur. The performance security will remain valid till expiry of warranty period. This will be released beyond 60 days after completion of warranty period. If the security deposit is not deposited within the specified time, the supply order will be cancelled, the EMD will be forfeited and the tenderer may be blacklisted for future transactions with Federation by the Managing Director Chhattisgarh MFP Federation, Raipur for a maximum period of 3 years. No interest shall be paid by CG State MFP (T&D) Co-op. Federation on such security deposit.
13. Remittance charges on payment made to the supplier will be borne by the supplier.
14. Supply & Installation / Delivery Schedule: The supplies shall be made strictly as per the following schedule-
  - i. Delivery and final installation required: For Indian manufacturer - Within 15 days from the Date of issue of award letter or as specified in the supply order;

If the supplier fails to supply Machines according to the time schedule specified in firm order, it will be treated as breach of terms and conditions and will result in forfeiture of full/part EMD / Security Deposit by Managing Director, Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd., Raipur and further render the supplier responsible and liable for damage/loss specially the extra cost incurred by the purchaser for procurement of the unsupplied material from open market. The value of

damage/loss will be assessed by the Managing Director, Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd., Raipur and will be final and binding on the supplier. In addition, the supplier can also be blacklisted by the Managing Director, Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd., Raipur for future transactions with Federation for a maximum period of 5 years.

15. The Machines will be supplied/ installed at different places in the Chhattisgarh, which are listed in the tender in Annexure III.
16. Supply/ installation of Machines will be done by the supplier free of cost.
17. The cost of damage if any during transportation and installation will be borne by the supplier.
18. A warranty of one year will be given by the supplier for any manufacturing defect in the machines.
19. Any change / corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Tenderers are therefore requested to regularly visit our website for updates.
20. **Penalty for Delayed Services / Liquidated Damages:** In case the firm does not complete the supply within the laid down agreed delivery period as per contract, liquidated damages will be charged @ 0.5% per week or part thereof subject to a maximum of 10% of the contract value. However, the CGMFP reserves the right to either further extend or cancel the contract after expiry of delivery date and recover the liquidated damages from the dues of the firm by legal means.
21. **Evaluation of Tender: Single bidding process is adopted**

#### **Pre-Qualification**

- i. Evaluation of Technical Tenders to assess their suitability against the laid down parameters in this tender notice
- ii. Tenderers must ensure that they enclose all original technical literature and detailed documentary proofs which specifically bring out the compliance of the equipment being offered against the technical specifications mentioned in the tender notice. If necessary, the Tenderers may be directed to give a presentation for evaluation by a technical committee constituted for the purpose.
- iii. In case it is not possible to verify compliance of equipment as per technical tender due to lack of adequate documents, in original no reference will be made to tenderer and the tender will not be considered further and treated as cancelled.

#### **Opening of Financial Tender**

- i. The price tenders of only those firms, found meeting the laid down specifications in pre-qualification and eligibility criteria shall be opened, evaluated, and considered further.
- ii. It is in the tenderers interest to include all relevant and detailed technical data as supporting documents along with their tender.
- iii. The Financial tender will be considered in individual manner for the item/s specified in clause 4 of the tender notice.
- iv. Lowest Financial proposal (L1) shall be declared successful tenderer.

- 22. Insurance:** As applicable in the case of imported machines. For indigenous item it will be responsibility of the supplier to supply the material in good condition on FOR basis without involving the risk of the purchaser. The equipment to be supplied will be insured by the vendor against all risks of loss or damage from the date of shipment till such time it is delivered at site of installation.
- 23. Payment:** Payment on bill basis after supply, satisfactory installation, commissioning, and performance of the equipment at designated locations in Chhattisgarh and after certification by the concerned.
- 24. Terms of Delivery:** FOR District Union locations in the state of Chhattisgarh (Details provided in Annexure-III), timeline and location may be amended at the sole discretion of the Managing Director, Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd.
- 25. Inspection After Receipt of Machines:** The inspection will be done by the Committee in the presence of the firm representative. The successful tenderer will have to provide at his own cost and arrangement technically qualified personnel at the consignee's location for joint inspection. These personnel must be able to unpack, assemble and demonstrate the use of the equipment fully and identified each Part/Machines supplied. Any consumables that are essential will be provided by the supplier free of cost. In case of receipt of materials in damaged condition the suppliers will have to arrange the replacement of machines free of cost. All expenses in this regard will be borne by the supplier.
- 26. Packing & Marking:** The packing and preservation of the supplied machines shall be roadworthy so that it may provide their safety during transit period. The supplier shall guarantee that the packing is strong enough to withstand the safety of the machines during transport. The packing should satisfy the security seal in the clearing warehouse and shall carry the fragile or other markings as required. All damages which may occur as a result of defective packing shall be borne by the seller.
- 27. Compliance Statement:** The firms must submit compliance statement-cum-technical tender in the format given in Technical specifications and drawings failing which their offer will be treated as incomplete and is liable to be rejected.
- 28. Guarantee /Warranty:** Comprehensive onsite warranty is required. Warranty Terms period will start from the date of installation of items. In case at installation stores/part of stores are found defective /damaged during or after delivery to consignee, the suppliers will replace or repair the store under warranty at consignee's location in India free of cost or if any case it is required to be sent back to the foreign manufacturer. Bank Guarantee equivalent to the cost of equipment is required to be submitted before lifting the store. All expenses in this regard will be borne by the supplier.
- 29. Dispute settlement:** The dispute arising out of this contract shall be subject to the jurisdiction of Indian laws & court at Raipur. Sole arbitrator is appointed by the MD, CGMFP and his decision will be final and binding to both parties (Supplier and Purchaser).
- 30. Training:** One day training will be given by the supplier. All expenses in this regard will be borne by the supplier
- 31. Price:** The price quoted shall be on firm and fixed basis and should be reasonable leaving no scope for any further negotiation on price. CGMFP is exempted from

payment of excise duty. Hence, excise duty will not be paid to the firm. For sales tax, CGMFP is not authorized to issue Sales Tax Form C&D; CGMFP is exempted from payment of Custom Duty

- 32. Penalty for use of undue influence:** The seller should undertake that he has not given offered or promised to give directly or indirectly any gift, consideration, reward, commission, fees brokerage of inducement to any person in service of the Purchaser or otherwise in procuring, the contract or forbearing to do or for having done or for borne to do any act in relation or execution of the contract or any other contracts with the CGMFP for showing or for bearing to show favour or disfavour to any person in relation to the contract or any other contract in the CGMFP. Any breach of the aforesaid undertaking by the seller or any one employed by him or acting his behalf whether with or without the knowledge the seller or the commission of any offers by the seller or any one employed or acting on his behalf, as defined in Chapter-IX of the IPC, 1860 or the Prevention of Corruption Act, 1947 or any other Act enacted for the Prevention of Corruption shall entitle the purchase to cancel the contract and all or any other contract with the CGMFP seller and recover from the seller the amount of any loss arising from such cancellation. A decision of the purchaser or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the seller. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the seller towards any officer /employee of the purchaser or to any other person in a position to influence any officer /employees of the purchaser for showing any favour in relation to this or any other contract sell render
- 33. Laws Governing the Contracts:** The contracts shall be governed by the laws of India for the time being in force. The contract shall be interpreted in accordance with these laws.
- 34. Termination of Contracts:** Time shall be the essence of the contract. The purchaser shall have the right to terminate the contract without any notice in part or in full in any of the following cases:
- a. The delivery of the material is delayed for causes not attributed to Force Majeure after the scheduled date of delivery.
  - b. The seller is declared bankrupt or becomes insolvent.
  - c. The delivery material is delayed due to causes of Force Majeure by more than reasonable time.
  - d. In case Performance Security is not furnished within the time period specified by the purchaser.
  - e. Supply in the case of successful Tenderer should strictly confirm to the specifications of the equipment being purchased.
  - f. Any change in Address /Telephone/Fax/e-mail of the tenderer should immediately be informed. The state of non-communication by the firm will make the offer liable for rejection.
  - g. Late /Delayed tenders shall not be considered at all. These will be returned to the firm as it is at their expenses. Post tender revision/correction shall also not be considered.
- 35. Acceptance or rejection of offer:** MD, CGMFP reserves the right to accept or reject any tender in part or full without assigning any reason thereof. The successful tenderer should submit order acceptance letter within 10 days from the date of issue.
- 36.** The supplier shall insure that intimation of dispatch about the stock is sent to the concerned Managing Director District Union on the day of dispatch only by quick service available so that the consignee is in a position to make necessary arrangement



for taking delivery of the stock at the centre/ location where the stock have to be delivered by the suppliers, as per the supply order. Copy of such intimation should also be dispatched to Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd., Raipur on the same day.

37. All legal proceedings, if necessity arises to initiate by any of the parties Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd. or supplier shall have to be lodged in Courts situated in Raipur.
38. Any dispute arising in connection with this agreement not amicably settled, would be referred to the arbitrator i.e. three-member Committee appointed by Chhattisgarh Govt. Raipur who will act as sole arbitrator and the verdict of the arbitrator shall be final and binding on both the parties.
39. The Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd. shall have the right to accept or reject any or all tenders without assigning any reason thereof.
40. Allocation of quantity / destinations to any tenderer shall be at the sole discretion of the Managing Director, Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd.
41. Any condition other than those mentioned above, shall not be accepted.
42. Any conditional offer shall be rejected summarily.
43. The Managing Director, Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd. reserves the right to increase or decrease or cancel quantity mentioned in the tender notice or supply order at any time without assigning any reason at the risk and cost of the suppliers/tenderer.
44. There will not be any negotiation regarding the rates proposed in the tender form but if the rate quoted by the two or more tenderers is the same, the lowest tenderer will be decided by drawing the lottery after opening of the tenders.
45. For the interpretation of the tender conditions, the decision of the Managing Director, Chhattisgarh State Minor Forest Produce (T & D) Co-operative Federation Ltd. will be final.

The above terms and conditions from 1 to 27 are accepted to us and these conditions will constitute the conditions of contract between me/us and Managing Director CG State MFP (T&D) Co-op. Federation, the moment our tender / proposal is accepted, and firm supply order is issued.

**Note : - Since the document is being submitted as a part of digitally signed tender document in e-tendering process, so the physical signatures of the tenderer and Managing Director, Chhattisgarh State Minor Forest Produce (Trading & Development) Co-op. Federation Limited are not available on this document.**

**MANAGING DIRECTOR**  
CG State MFP (T& D) Co-op Federation Ltd. Raipur

**Location of District Union in Chhattisgarh for supply/ installation of Machines required for MFP based processing units**

| <b>S. No</b> | <b>Name of Machine</b>                     | <b>Location</b>      |
|--------------|--|----------------------|
| 1            | Gas based Drum Roasting/ coating machine   | Jagdapur, Asana Park |
| 2            | Cabinet dryer                              |                      |
| 3            | LPG based Boiler kettle                    |                      |
| 4            | Automatic Packing machine                  |                      |
| 5            | Pulper                                     | Baronda, Raipur      |
| 6            | Homogenizer                                |                      |
| 7            | Steam Jacketed kettle                      |                      |
| 8            | Stainless Steel storage tank with agitator |                      |
| 9            | Bubble washer with nozzle                  |                      |
| 10           | Cabinet tray dryer with SS trays           |                      |

\*The locations are subjected to change on the discretion of the Federation

# Annexure – IV

## Instructions for the Submission of the Online Tender

(Ref: Clause 18 of Tender Notice)

**Note: The following steps need to be carried out for online submission of the Tender. Detailed instructions for each of the steps are given in the Tenderer's Manual on the Home Page of <https://cgmpfedtenders.abcprocure.com>.**

### 1. Sequence of steps for online tender submission:

#### Step 1 – To obtain Digital Signature Certificate (DSC):

The DSC is issued by an approved certifying authority, authorized by the Controller of Certifying Authorities (CCA), Government of India. The individual may obtain information required for issuance of a Class II / Class III DSC from the Controller of Certifying Authorities ([www.cca.gov.in](http://www.cca.gov.in)). The tenderer will have to obtain DSC from <https://cgmpfedtenders.abcprocure.com> or any other CCA approved agency.

DSC is issued upon receipt of mandatory identity proofs and verification letters attested by a Gazetted Officer. Only upon the receipt of the required documents, a DSC can be issued.

**Important Note:** The offers submitted online should be signed electronically with a DSC to establish the identity of the tenderer. In case, during the process of a particular tender, the user loses his/her DSC (e.g. due to virus attack, hardware problem, operating system problem etc.) he may not be able to submit the offer online. Hence the users are advised to back up the certificate and keep the copies at safe places under proper security to be used in case of emergencies.

In case of online tendering, the DSC issued to the authorized user of a firm and used for electronic tendering will be considered equivalent to no-objection certificate / power of attorney to that user. The firm has to authorize a specific individual via an authorization certificate signed by all partners to use the DSC as per Indian *IT Act 2000*. Unless the certificate is revoked, it shall be assumed to represent adequate authority of the user to submit tender on behalf of the firm for the Chhattisgarh State Minor Forest Produce (Trading & Development) Co-op. Federation Limited as per *Information Technology Act 2000*. The DSC of this authorized user will be binding on the firm. It shall be the responsibility of management / partners of the registered firm to inform the Certifying Authority or Sub-Certifying Authority, if the authorized user changes, and apply for a fresh Digital Signature Certificate and issue a fresh '**authorization certificate**' for the new user.

The same procedure holds true for the authorized users in a Private / Public company. In this case, the authorization certificate will have to be signed by the directors of the company.

#### Step 2 – Online registration of intending tenderer:

In order to participate in the tender, the tenderer is required to be registered on the e-Procurement portal (<https://cgmpfedtenders.abcprocure.com>). Only after online registration of the tenderer, the tenderer shall be allowed to participate in the tenders floated by the C.G.M.F.P. Federation using the e-Procurement System.

The following Registration Fee will be charged by the Service Provider (i.e. e-Procurement Technologies Limited) from the tenderer:

| Sl. No. | Description                              | Charges   | Service Tax @ 18% | Total Amount |
|---------|--|-----------|-------------------|--------------|
| 1.      | Online Registration (Valid for One Year) | Rs. 500/- | Rs. 90/-          | Rs. 590/-    |

**Documents required for Registration with the e-Procurement portal**

- (I) **In case of Renewal** – No documents required for renewal of registration on the e-procurement portal.
- (II) **In case of New Registration** – The following documents required along with online registration form :-
  - (a) **Individual or Proprietorship Firm – Any one ID Proof and One Address Proof** (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

| ID Proof |                 | Address Proof |                  |
|----------|-----------------|---------------|------------------|
|          | PAN Card        |               | Electricity Bill |
|          | Passport        |               | Passport         |
|          | Voter ID        |               | Voter ID         |
|          | Driving License |               | Driving License  |
|          | Aadhaar Card    |               | Bank Passbook    |

**(b) Partnership Firm –**

- (i) **Any one ID Proof and One Address Proof** (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

| ID Proof |                 | Address Proof |                  |
|----------|-----------------|---------------|------------------|
|          | PAN Card        |               | Electricity Bill |
|          | Passport        |               | Passport         |
|          | Voter ID        |               | Voter ID         |
|          | Driving License |               | Driving License  |
|          | Aadhaar Card    |               | Bank Passbook    |

- (ii) **Partnership Deed** details which have to be attested by partners with their company seal.

**(c) Pvt. Ltd. Company –**

**(i) Any one ID Proof and One Address Proof** (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

| <b>ID Proof</b> | PAN Card        | <b>Address Proof</b> | Electricity Bill |
|-----------------|-----------------|----------------------|------------------|
|                 | Passport        |                      | Passport         |
|                 | Voter ID        |                      | Voter ID         |
|                 | Driving License |                      | Driving License  |
|                 | Aadhaar Card    |                      | Bank Passbook    |

**(ii) Any one of the Organization proofs issued by Government** (Attested by authorized signatory of Organization along with organization seal)

- **Certificate of Incorporation**
- **Articles of Incorporation**
- **Memorandum of Association**

**(d) Hindu Undivided Family (H.U.F) –**

**Any one ID Proof and One Address Proof** (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

| <b>ID Proof</b> | PAN Card        | <b>Address Proof</b> | Electricity Bill |
|-----------------|-----------------|----------------------|------------------|
|                 | Passport        |                      | Passport         |
|                 | Voter ID        |                      | Voter ID         |
|                 | Driving License |                      | Driving License  |
|                 | Aadhaar Card    |                      | Bank Passbook    |

**(e) Others –**

**(I) Any one ID Proof and One Address Proof** (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

| <b>ID Proof</b> | PAN Card | <b>Address Proof</b> | Electricity Bill |
|-----------------|----------|----------------------|------------------|
|                 | Passport |                      | Passport         |

|  |                 |  |                 |
|--|-----------------|--|-----------------|
|  | Voter ID        |  | Voter ID        |
|  | Driving License |  | Driving License |
|  | Aadhaar Card    |  | Bank Passbook   |

**(ii) Any other relevant documents**

The scanned copies of all required documents as above and payment proof of required fees for New Registration and payment proof of required fees for renewal are required to be submitted by the intending tenderer to e-Procurement Technologies Limited (abcprocure). After verification of the above documents the e-Procurement Technologies Limited (abcprocure) will register the Tenderer and inform by the e-mail accordingly.

After obtaining the Digital Signature Certificate successfully installed on their system, the tenderer has to be online registered through “**New Tenderer Registration**” page of the e-Procurement portal (<https://cgmpfedtenders.abcprocure.com>) and mapped their Digital Signature Certificate.

After online registration your registration will be approved by the Service Provider and intimate the same to the tenderer. The tenderer will be informed about the Tenderer’s Code, login Id & password. The login Id and password will be required for online tender preparation and the Tenderer’s Code will be used for making EMD payment through RTGS / NEFT mode, if opted for.

**Step 3 – Online tender preparation**

**Technical Tender Envelope**

1. Filling of Tenderer’s Information - Form No. 1 of **Annexure – I**
2. E.M.D Details – Form No. 2 of **Annexure – I**
3. Acceptance of Undertaking - Form No. 3 of **Annexure – I**
4. Documents to be uploaded - Form No. 4 of **Annexure – I**
5. Acceptance of Terms and Conditions - **Annexure – III**

**Financial Tender Envelope**

1. Filling of Form No. 1 of **Annexure – II**
2. Acceptance of Undertaking - Form No. 2 of **Annexure – II**

**Step 4 – Online payment of E.M.D**

E.M.D can be paid online through Net-banking / Debit Cards / Credit Cards / RTGS / NEFT mode. In case, RTGS / NEFT mode is opted for, the detailed procedure is given below at point no. 2.2.

It will be solely the tenderer's choice to select any of these payment options viz. Net banking / Debit Cards / Credit Cards / RTGS / NEFT, best suited to him. It is understood that the tenderer is aware of the payment cycle and other technical requirements / payment process under each of these modes. It is tenderer's responsibility to see that the amount of EMD is credited to C.G.M.F.P Federation.

**Step 5 – Final submission of the tender.**

**2. Other Information:**

**2.1 Set-up of Machine:**

In order to operate on the e-Procurement System, following minimum operating system and hardware is required.

- Windows XP with service pack 3
- Windows vista / windows 7
- Browser Internet Explorer 7, 8 or 9
- Minimum bandwidth 512 kbps
- Minimum RAM 2 GB

**2.2 Procedure of payment of EMD through RTGS / NEFT mode :**

Since RTGS / NEFT payments are settled by RBI in batches, intended EMD amount is required to be paid at least one day in advance of online tender submission by following procedure:

**A. Please mention the following details while making the RTGS / NEFT payment from your Bank:**

- (i) Beneficiary account number – This will be in the following format:

**<CGMF+ Tenderer Code>**

For example, in case your Tenderer Code is ABC66215, the beneficiary account number will be **CGMFABC66215**.

- (ii) Beneficiary bank branch - **ICICI Bank, CMS, Mumbai**

- (iii) Beneficiary IFSC code - **ICIC0000104**

**B. After completing the online tender preparation formalities, select RTGS / NEFT payment option at the EMD payment screen. Upon doing so, you shall be able to view the funds already remitted by you through NEFT / RTGS as available balance in beneficiary account. Tenderer should note that available balance against their name in ICICI Bank is not E.M.D amount available with C.G.M.F.P Federation.**

**C. Please proceed to deposit the E.M.D from available balance. Upon doing so, the required amount to be paid for the E.M.D, shall get appropriately**

deducted from the amount remitted and payment of E.M.D shall be confirmed & receipt will be generated in real time.

- D. In case there is excess remittance i.e. money not transferred for use as E.M.D, the refund of the same can be claimed by the tenderer simultaneously. On submitting refund request, the amount would be transferred in the bank account opted by you by next working day.
- E. In case, tenderer wants to utilize the excess fund (i.e. the remaining available balance) for participating in next round of tender by Federation under e-Procurement portal, they may do so instead of taking refund.

**Please feel free to get in touch with our e-procurement support team / ICICI Bank support team in case any clarification is required.**

### **2.3 Submission of Online Offers:**

C.G.M.F.P Federation will not be responsible for any failure on part of the tenderer in submission of the Tender and/or the EMD etc. before scheduled time and date, for any reason whatsoever, including, inter-alia, non-credit of said amounts of EMD and therefore no claims shall be entertained on these grounds.

Under this online payment system for e-Tendering, the tenders will not be submitted / received by C.G.M.F.P Federation unless the EMD is received / credited before scheduled time and date. Hence, tenderer shall remit the said amount well in advance. It is clarified that the Tenders will not be considered for opening if EMD is not received/ credited before schedule time and date, for any reason whatsoever.

**The tenderer is advised to submit his / her tender as well as pay the EMD amount well before the cut-off time and date to avoid any inconvenience on account of any problem e.g. system slow down or network problem.**

### **2.4 Helpline:**

For any assistance regarding Registration on e-Procurement portal, DSC, online tender form submission and other points of e-tendering process, please contact our service provider :-

e-Procurement Technologies Ltd., Ahmedabad on following contact details

**Phone No.: 079 68136878 / 45 /49 / 50 / 54 / 48 / 33**

**Email ID – [support@abcprocure.com](mailto:support@abcprocure.com)**

**For Registration Support:**

**Mr. Sonu Tank - (Mob – 06353217080)**

**Ms. Satabdi Dey - (O – 07935022167)**

**For Technical Support:**

**Mr. Hardik Ghagde - (9265562821)**



**Mr. Fahad Khan - (9904406300)**

For any assistance regarding banking transactions, please contact ICICI Bank, Civil Lines, Raipur at the following numbers:

**Mr. Shoeb Danish - 9406204554**

**Ms. Shubhangi Gupta - 9993822514**

**Mr. Shivam Shekhar - 7077102017**

**MANAGING DIRECTOR  
Chhattisgarh State Minor Forest  
Produce (T & D) Federation Limited**

# Time Schedule Annexure – V

(Notification No. Fed/Processing Machines/2022/I

Dated: 21/04/2022)

## Tender Details for Supply and Installation of Machines for MFP based processing units

| Tender Detail                                     |   |
|---|---|
| General Detail                                    |   |
| Tender Id:  | System Generated  |
| Tender No:  | Fed/Processing Machines/2022/I                      Dated: 21/04/2022                           |
| Department Name:                                  | Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited |
| Scope of work:                                    | Supply and Installation of Machines for MFP based processing units in Chhattisgarh              |
| Tender Details:                                   | Supply and Installation of Machines for MFP based processing units in Chhattisgarh              |
| Mode of Tender Submission:                        | Online  |
| Tender Type:                                      | Open  |
| Type of Contract:                                 | Supply and Installation of Machines for MFP based processing units in Chhattisgarh              |
| Tendering Type:                                   | National  |
| Consortium:                                       | Not Allowed   |
| Download Tender Documents:                        | Before Login / After Login  |
| Purchaser Location:                               | Anywhere in India   |
| Key Dates   |   |
| Document Download Start Date & Time:              | 25/04/2022 from 17:00:00  |
| Document Download End Date & Time:                | 09/05/2022 up to 14:30:00   |
| Starting Date & Time of online Tender submission: | 04/05/2022 from 17:00:00  |
| Last Date & Time of online Tender Submission:     | 09/05/2022 up to 15:00:00   |

|                                      |  |
|--------------------------------------|--|
| Date & Time of opening of Tender:    | 09/05/2022 from 15:10:00 onwards   |
| Tender Validity Period (Days):       | Till the decision of tender  |
| Project Duration:                    | As per tender document   |
| Document to be submitted Physically: | NIL  |
| <b>Tender Activity configuration</b> |  |
| Mode of EMD payment:                 | <b>Online</b>  |
| <b>Payment Details</b>               |  |
| EMD Amount:                          | As per tender document   |
| <b>Details</b>                       |  |
| Eligibility Criteria:                | As per tender document   |
| General Terms and condition:         | As per tender document   |
| Other Details:                       | As per tender document   |
| Product / Service / Works Keywords:  | Supply and Installation of Machines for MFP based processing units in Chhattisgarh |